

Certification Fee Regulation

1 Purpose

Establish and document the fees charged to customers for certification services.

2 Scope

The following rules apply for fees charged by SRS. SRS does not charge any fees based on product sales. Fees are only based on the cost of our service.

3 Certification Charge

We charge fees for the following tasks:

- Service to applicants including operation description review/company registration (with standard owner);
- Inspection (including additional unannounced inspection);
- Decision making;
- Certification (including issuing certificates);
- Special services, e.g. residue investigations, complaint handling, additional announced inspections, issuing additional/amended certificates, transaction certificates, training to clients.

Expenses have to be reimbursed according to actual costs. They cover:

- Travel by inspectors incl. meals and accommodation;
- Possible fees by standard owners.

Type of Fee	Costs / Rate	Additional Standard ¹	Additional Scope ²	Frequency
For organic standard(s): Application and Review of Organic Project Description (OPD) / Registration	US\$ 1000	US\$ 200	US\$ 200	New organic applicant at initial application or clients who add a new project or scope
	US\$ 500	US\$ 100	US\$ 100	From the second year on
For GLOBALG.A.P. standard: Review of application documents	US\$ 500	US\$ 100	US\$ 100	Annually
Registration in GLOBALG.A.P. Database and GLOBALG.A.P. Certificate Fee	Depends on scope & size of farm – please see Annex / S6-Pol2.1			Annually
Inspection <ul style="list-style-type: none"> • Inspection preparation • Travel time • On-site inspection • Report writing 	US\$ 400/day <i>Number of days depends on the complexity and activities of your operation, number and distance of production site, sub-contracted activities, completeness of documentation, types of crop or collected species, number of cropping seasons, number of housings and open air areas for livestock, types of processing activities, etc.</i>			Annually
Certification <ul style="list-style-type: none"> • Decision making • Assessment of corrective actions • Certification 	US\$ 600/day			Annually

¹ Standards are SRS Organic, Organic JAS, EU Reg. 834/2008, USDA-NOP; GLOBALG.A.P. IFA crops or CoC

² Scopes (here) are organic cropping, livestock, wild collection, processing, handling, re-packing, trading/export; GLOBALG.A.P. FV, CC, PPM, Tea or FO, GRASP

Additional inspections (AAI)	US\$ 800 US\$ 500 in case of inspections related to new organic projects before seeding <i>1. Announced additional inspections are charged separately; 2. For high-risk crops/projects, AAI fee will be included into the initial offer.</i>	If applicable
Travel expenses	Actual travel expenses incurred for on-site inspection are reimbursed according to actual cost, includes accommodation fee, meal and traveling expenses.	Actual expenses
Testing fee, incl. sample handling	No fees are charged for sample taking, handling of samples or testing. In some cases we request reimbursement of sampling and testing expenses: <i>1. Testing of products covered by the EU additional control measures; 2. Testing in the case of investigations; 3. When dealing with non-compliances.</i>	If applicable
Training	US\$ 50/hour - e.g. JAS training	If needed
Transaction certificates and Cols	US\$ 50 (<i>Domestic and Export</i>) per TC or Certificate of Inspection (Col) - <i>Courier fees are forwarded when sending transaction document other way than standard post.</i>	If needed
Investigation / Complaint Handling	US\$ 300 for each case	If applicable
Certificate modification, additional certificates or copies	US\$ 50 <i>1. This fee is charged for modification after certificate issuing; 2. When amending certificates during the year, e.g. adding products; 3. When asking for additional confirmations, certificates or copies.</i>	If needed

4 Rules for Cost Estimates, Invoicing, Payment and Non-refundable Fees

SRS will provide each applicant an offer based on the submitted data in the application. When signing the contract, the operator agrees to the offer and will receive an invoice of 100% of the estimated costs to be paid within 14 days. If the OPD or registration document review reveals that the operation cannot be certified as presented, and no inspection can be assigned, SRS will reimburse the paid amount, except application and initial review fees.

For additional inspections and additional testing, the client will receive a notice with the invoice which must be paid within 4 weeks. Additional inspections following major non-compliances, complaints or investigations are invoiced before the additional inspection and shall be paid at once.

Randomly selected unannounced additional inspections are free of charge.

If fees are changed or when changes occur on the operator's side, a cost estimate for the annual renewal of certification will be sent to the operator. If no fee changes occur, payment orders will be sent out. The due time for payment will be indicated and enforced.