

# Certification Fee Regulation

## 1 Purpose

Establish and document the fees charged to customers for certification services.

## 2 Scope

The following rules apply for fees charged by SRS. SRS does not charge any fees based on product sales. Fees are only based on the cost of our service.

## 3 Certification Charge

We charge fees for the following tasks:

- Service to applicants including operation description review/company registration (with standard owner);
- Inspection (including additional unannounced inspection);
- Decision making;
- Certification (including issuing certificates);
- Special services, e.g. residue investigations, complaint handling, additional announced inspections, issuing additional/amended certificates, transaction certificates, training to clients.

**Expenses** have to be reimbursed according to actual costs; these cover:

- - Travel by inspectors incl. meals and accommodation;
- - Possible fees by standard owners.

Type of Fee	Costs / Rate	Additional Standard <sup>1</sup>	Additional Scope <sup>2</sup>	Frequency
<b>For organic standard(s): Application and Review of Organic Project Description (OPD) / Registration</b>	US\$ 1000	US\$ 200	US\$ 200	New <b>organic</b> applicant at initial application or clients who add a new project or scope
	US\$ 500	US\$ 100	US\$ 100	From the second year on
<b>For GLOBALG.A.P. standard:</b> Review of application documents;	US\$ 500	US\$ 100	US\$ 100	Annually
Registration in GLOBALG.A.P. Database and GLOBALG.A.P. Certificate Fee	Depends on scope & size of farm – please see Annex / S6-Pol2.1			Annually
<b>Inspection</b> <ul style="list-style-type: none"> <li>• Inspection preparation</li> <li>• Travelling</li> <li>• On-site inspection</li> <li>• Report writing</li> </ul>	US\$ 400/day  <i>Number of days depends on the complexity and activities of your operation, number and distance of site, sub-contracted activities, completeness of documentation, types of crops, number of cropping seasons, species collected, types of processing activities, etc.</i>			Annually
<b>Certification</b> <ul style="list-style-type: none"> <li>• Decision making</li> <li>• Assessment of corrective actions</li> <li>• Certification</li> </ul>	US\$ 600/day fee	US\$ 500	US\$ 400	Annually

<sup>1</sup> Standard are SRS Organic, EU Reg. 834/2008, USDA-NOP; GLOBALG.A.P. IFA crop or CoC

<sup>2</sup> Scopes are organic cropping, livestock, wild collection, processing, handling, trading/export; GLOBALG.A.P. F&V, CC, PPM or Tea

<b>Additional inspections</b>	US\$ 800 (US\$ 500 in case of pre-inspection related to organic project review) <i>1. Announced additional inspections are charged separately; 2. For high-risk crops/projects, AAI fee will be included into the initial offer (client will be informed of risk level after OPD review).</i>	If applicable
<b>Travel expenses</b>	Actual travel expenses incurred for on-site inspection are reimbursed according to actual cost, includes accommodation fee, meal and traveling expenses.	Actual expenses
<b>Testing fee, incl. sample handling</b>	No fees will be charged for sample taking, handling of samples or testing.	n/a
<b>Training</b>	US\$ 500/day - e.g. JAS training	If needed
<b>Transaction certificates</b>	US\$ 50 ( <i>Domestic and Export</i> )	If needed
<b>Investigation / Complaint Handling</b>	US\$ 300	If applicable
<b>Certificate modification, additional certificates or copies</b>	US\$ 50 <i>1. This fee is charged for modification after certificate issuing; 2. When amending certificates during the year, e.g. adding products; 3. When asking for additional confirmations, certificates or copies.</i>	If needed

#### 4 Rules for Cost Estimates, Invoicing and Payment

SRS will provide each applicant an offer based on the submitted data in the application. When signing the contract, the operator agrees to the offer and will receive an invoice of 100% of the estimated costs to be paid within 14 days. If the OPD or registration document review reveals that the operation cannot be certified as presented, and no inspection can be assigned, SRS will reimburse the paid amount, except application and initial review fees.

For additional inspections and additional testing, the client will receive a notice with a cost estimate and the invoice which must be paid within 4 weeks. Additional inspections following major non-compliances, complaints or investigations are invoiced before the additional inspection and shall be paid at once.

Randomly selected unannounced additional inspections are free of charge.

If fees are changed or when changes occur on the operator's side, a cost estimate for the annual renewal of certification will be sent to the operator. If no fee changes occur, payment orders will be sent out. The due time for payment will be indicated and enforced.